**SMSF Member Admission/Removal**

**Person ordering**

|  |  |
| --- | --- |
| Name:       |  |
| Firm Name:       | Member Number:       |
| Phone:       |  | Email:       |

 **Payment options**

Please select required products

|  |  |
| --- | --- |
| [ ]  SMSF Member Admission **$160** | [ ]  SMSF Member Removal **$160** |

All prices include GST.

To pay on account, you must be approved by us to hold a credit account.

If you haven’t set up an account, simply settle your payment using BPAY or through your online account. Once your order is processed, we'll send you an invoice, and as soon as payment is received, all documentation will be delivered to your nominated email address in PDF format.

**Section A: Fund Details**

|  |  |
| --- | --- |
| Name of Fund:       |  |

**Section B: Trustee Details**

**(i) Individuals:**

|  |
| --- |
| 1. Full Name:       |
| 2. Full Name:       |
| 3. Full Name:       |
| 4. Full Name:       |

**Please complete all details in legible handwriting and provide full legal names.**

**Please return the completed form, a complete copy of the current signed SMSF trust deed and any subsequent amendment documentation to** **info@docscentre.com.au**



**SMSF Member Admission/Removal**

**Section B: Trustee Details continued**

**(ii) Corporate:**

|  |
| --- |
| Trustee Company Name:       |
| ACN:       |
| Address:       |
| Suburb:       | State & Post Code:       |
| Directors’ Names  |  |  |
| 1. Full Name:       |
| 2. Full Name:       |
| 3. Full Name:       |
| 4. Full Name:       |

**Section C: Details of the Member being admitted/removed**

|  |
| --- |
| Member Name:       |
| Address:       |
| Suburb:       | State & Post Code:       |
| D.O.B:       /       /       | [ ]  Admit | [ ]  Remove |

**Special instructions (if any)**

|  |
| --- |
|       |
|        |
|       |
|       |

By completing this order form and returning to Docscentre, you confirm that you have read and accepted our terms and conditions which can be found here – [www.docscentre.com.au/terms-and-conditions/](http://www.docscentre.com.au/terms-and-conditions/)



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